Frank H. Hamilton

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Milwaukee, Wisconsin

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To whom it may concern:

I am writing to express my interest in the summer internship position with Marcus Cinemas. I learned of this opportunity from my current manager, Susan Fields. I am currently an associate on Susan’s team at the Marcus location in Lake Forest.

For as long as I can remember I have loved going to the movies. One of my clearest memories from my childhood was going to see the third installment of the *Toy Story* series. I still remember the smell of fresh popcorn as I entered the lobby, barely being able to contain my excitement as I put on my 3D glasses, and the palpable energy of a packed auditorium excited to experience the long-awaited finale to the trilogy on the big screen.

After this I was in love with the cinema. The day I turned 15 I applied to work at my local theater. Despite my age and inexperience, they took note of my passion. I started off ripping tickets and working as much as labor laws allowed. I found that being a part of the movie going experience for others was just as rewarding as experiencing it myself. As I gained more time passed, I learned and excelled at every position at the location. I started off as a kid who just liked movies, but I had grown into a driven leader with strong interpersonal relationship-building skills and service-driven heart. After becoming a trainer of new hires, I found a new passion; a passion for fostering growth in others. I found that working to bring the best out in others also brought out the best in myself.

During high school I focused on my work at the theatre more than my education, but once I graduated I was ready to adjust my priorities. I was accepted as a part of the Business Scholars’ program at Concordia University Wisconsin. I am in my last year of this program and will be completing my master’s degree in conjunction with my Undergraduate Degree this spring. Due to my enthusiasm for professional development, I chose Human Resources and Strategic Leadership as my academic focus for both degrees.

While pursuing my education, I never lost my passion for the movies and still worked at the cinema. Going into the summer of my sophomore year, I was offered the position of Human Resources Intern at the Marcus Theatres Corporate Office. Here my focus has been on upskilling employees in the field through the development of the Career Pathways project.

As I stand at the cusp of completing my master’s and furthering my career in Human Resources,

I am excited to take my talents elsewhere. I hope to find a where I can chase my passion of helping others realize their full potential with the intention of providing amazing cinematic experiences to others who share my love of the big screen.

Please review my attached materials for my application for the summer internship position. If you have any questions or would like to meet to further discuss my interest in the position, as well as my passion for movies, I can be reached at frankhamilton@ymail or 920-918-0408. I look forward to hearing from you.

Sincerely,

Frank Hamilton